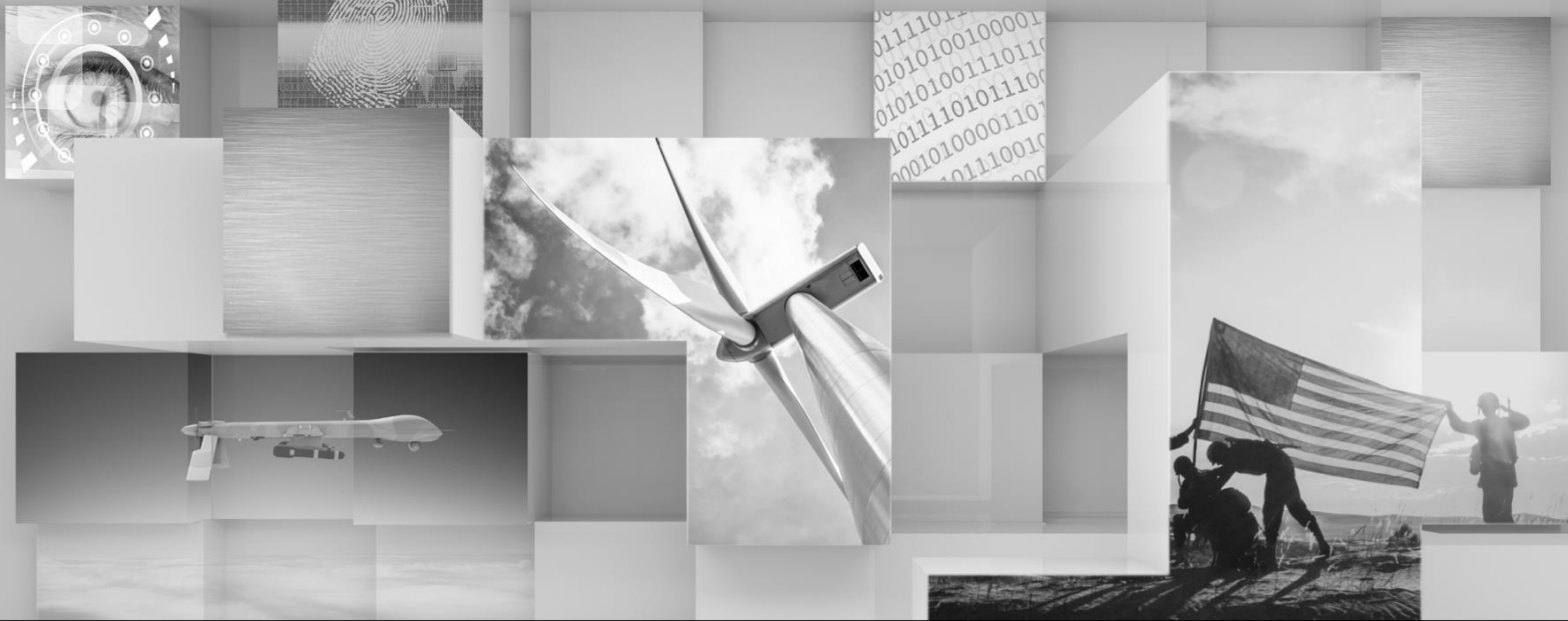


Tailored **Services**. Trusted **Solutions**.



**General Services Administration (GSA)
Federal Acquisition Service
Authorized Federal Supply Schedule Price List
General Purpose Commercial Information
Technology Equipment, Software and Services
Federal Supply Group: 70**

**Contract Number: GS-35F-258BA thru MOD #PA-0015
Contract Period: March 11, 2014 – March 10, 2019**



Business Size: Small, Economically Disadvantaged, 8(a), Woman Owned

DUNS: 014435882

CAGE Code: 51EK8

Phone: 304.367.9511

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Contract Administration:

Allegheny Science & Technology

125 Professional Place

Bridgeport, WV 26330

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Visit GSA Advantage!™ at <http://www.GSAAdvantage.gov> to access contract ordering information; terms and conditions; up-to-date pricing; and, the option to create an electronic delivery order.

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Introduction to Allegheny Science & Technology Corporation

Founded in 2009, Allegheny Science & Technology Corporation (AST) has an extensive track record of success across a spectrum of management and technology areas including: program, project and financial management; software development and information technology (IT) solutions; science and engineering solutions; and, training and performance management. AST has, as a core tenet, excellence in program, project and financial management and understands how effectively executed programs and projects serve to propel organizations forward. AST's skill and understanding in the use and implementation of project management tools and processes are applied within customer organizations to help them manage their program and project portfolios.

AST is focused on providing sound management and technical solutions based on having a good understanding of each customer's organizational drivers, dynamics and measures of success. AST has demonstrated an ability to communicate honestly and openly with customers, working collaboratively and dynamically to solve challenging technical and organizational challenges. AST's knowledgeable staff has a proven track record for implementing program management processes and delivering high-caliber technical support services directly to the Federal government through performance of prime contracts and subcontracts supporting:

- U.S. Department of Energy's (DOE) Idaho Operations Office (ID) and Office of Nuclear Energy (NE);
- U.S. Department of Energy's (DOE) Office of Environmental Management (EM);
- U.S. Department of Energy's (DOE) Office of Fossil Energy (FE) National Energy Technology Laboratory (NETL);
- U.S. Department of Justice's (DOJ) Federal Bureau of Investigation (FBI);
- National Aeronautics and Space Administration's (NASA) Goddard Space Flight Center (GSFC) NASA IV&V Facility;
- U.S. Department of the Army's Army Research Laboratory (ARL);
- U.S. Department of Defense's (DoD) National Geospatial-Intelligence Agency (NGA); and,
- U.S. Department of Homeland Security's (DHS) Customs and Border Protection (CBP).

This collective body of work illustrates our programmatic and technical competencies and is indicative of AST's exceptional performance in activities contributing to core mission accomplishments of these Departments/Agencies through innovative solutions and extraordinary customer support.

Customer Information

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s):

SIN 132-51 Information Technology Professional Services

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Please see Price List on page 5.

1c. Contractor is proposing hourly rates. A description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services is provided: Please see Labor Category Descriptions on pages 6 - 13.

2. Maximum order: \$500,000.00

3. Minimum order: \$100.00

4. Geographic coverage (delivery area): W - Worldwide

5. Point(s) of production (city, county, and State or foreign country): Same as company address

6. Discount from list, prices or statement of net price: Government net prices (discounts already deducted)

7. Quantity discounts: 1% for orders over \$1,000,000

8. Prompt payment terms: 0.5% 15-day, net 30 days

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Accepted

10. Foreign items (list items by country of origin): None

11a. Time of delivery: Specified on the Task Order

11b. Expedited Delivery: Contact Contractor

11c. Overnight and 2-day Delivery: Contact Contractor

11d. Urgent Requirements: Contact Contractor

12. F.O.B Points(s): Destination

13a. Ordering Address(es): Same as Contractor

- 13b. Ordering Procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) and a sample BPA can be found at <http://www.gsa.gov/portal/category/100755>.
- 14. Payment Address(es):** Same as company address
- 15. Warranty Provision:** Contractor's standard commercial warranty
- 16. Export Packing Charges (if applicable):** N/A
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
- 18. Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 19. Terms and conditions of installation (if applicable):** N/A
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. Terms and conditions for any other services (if applicable):** N/A
- 21. List of service and distribution points (if applicable):** N/A
- 22. List of participating dealers (if applicable):** N/A
- 23. Preventive maintenance (if applicable):** N/A
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:**
N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at:**
www.Section508.gov/
- 25. Data Universal Numbering System (DUNS) number:** 014435882
- 26. Notification regarding registration in System for Award Management (SAM):** Registered

Description of IT Professional Services

SIN 132-51: Information Technology Professional Services

Services include: resources and facilities management; database planning and design; systems analysis and design; network services; programming, conversion and implementation support; network services project management; data/records management; and, other services relevant to 29CFR541.400.

NAICS Code	Description	Business Size
541511	Custom Computer Programming Services	\$27.5 million
541512	Computer Systems Design Services	\$27.5 million
541513	Computer Facilities Management Services	\$27.5 million
541519	Other Computer Related Services	\$27.5 million

Sub SIN Categorize(s):

FSC/PSC Class D301 IT AND TELECOM- FACILITY OPERATION AND MAINTENANCE

- Facility Management

FSC/PSC Class D302 IT AND TELECOM- SYSTEMS DEVELOPMENT

- Systems Development Services

FSC/PSC Class D306 IT AND TELECOM- SYSTEMS ANALYSIS

- Systems Analysis Services

FSC/PSC Class D307 IT AND TELECOM- IT STRATEGY AND ARCHITECTURE

- Automated Information Systems Services

FSC/PSC Class D308 IT AND TELECOM- PROGRAMMING

- Programming Services

FSC/PSC Class D311 IT AND TELECOM- DATA CONVERSION

- Data Conversion Services

FSC/PSC Class D316 IT AND TELECOM- TELECOMMUNICATIONS NETWORK MANAGEMENT

- IT Network Management Services

FSC/PSC Class D399 IT AND TELECOM- OTHER IT AND TELECOMMUNICATIONS

- Other Information Technology Services, Not Elsewhere Classified

IT 70 Price List

Labor Category Series	Labor Category Title	Hourly Rate Eff: 04/08/16 - 04/07/17
Senior Executive Management Series	Senior Executive Management Consultant IV	\$316.80
	Senior Executive Management Consultant III	\$304.89
	Senior Executive Management Consultant II	\$265.88
	Senior Executive Management Consultant I	\$263.90
Management Consultant Series	Principal Management Consultant	\$219.57
	Senior Management Consultant	\$188.55
	Management Consultant	\$176.77
	Associate Management Consultant	\$158.71
Subject Matter Expert (SME) Series	Subject Matter Expert (SME) V	\$248.97
	Subject Matter Expert (SME) IV	\$234.88
	Subject Matter Expert (SME) III	\$221.58
	Subject Matter Expert (SME) II	\$163.04
	Subject Matter Expert (SME) I	\$148.38
Project Analyst Series	Senior Project Analyst	\$106.38
	Project Analyst	\$84.50
	Associate Project Analyst	\$77.76
Program Manager Series	Senior Program Manager	\$174.58
	Mid-Level Program Manager	\$163.67

Labor Category Series	Labor Category Title	Hourly Rate Eff: 04/08/16 - 04/07/17
Project Manager Series	Senior Project Manager	\$146.95
	Mid-Level Project Manager	\$135.78
	Associate Project Manager	\$107.76
Analyst Series	Senior Analyst	\$124.93
	Analyst	\$104.14
	Associate Analyst	\$82.21
Software Engineer Series	Senior Software Engineer	\$132.12
	Mid-Level Software Engineer	\$101.07
	Associate Software Engineer	\$85.85
Systems Engineer Series	Senior Systems Engineer	\$122.47
	Mid-Level Systems Engineer	\$109.17
	Associate Systems Engineer	\$102.23
Application Engineer Series	Senior Application Engineer	\$105.66
	Mid-Level Application Engineer	\$86.26
	Associate Application Engineer	\$77.29
Technician Series	Mid-Level Technician	\$49.59
	Associate Technician	\$36.23
Support Services Specialist Series	Support Services Specialist	\$55.43

Senior Executive Management Series

Senior Executive Management Consultant IV

Functional Responsibility: 1) Provide consulting to agency heads, directors, and senior managers on implementation of agency wide quality and process improvement initiatives; 2) Design, organize, lead, and conduct executive level workshops, seminars, training sessions, and facilitation; 3) Tailor quality improvement workshops and courses for an agency and its specific needs; 4) Design, organize, lead, and conduct benchmarking and surveys for an organization; 5) Facilitate process improvement efforts requiring a mastery of technical expertise in scientific/technical disciplines or area; 6) Manage a team of senior consultants and analysts supporting an agency's process improvement and quality training efforts; 7) Give lectures or speeches, or write original articles or documents relating to quality implementation or technical enhancements to process improvement and customer service; 8) Apply current disciplines and methodologies to the planning analysis, evaluation, and implementation of projects; 9) Establish a strong working relationship with clients; 10) Contribute to the growth and vitality of the practice in various roles such as collateral development, recruiting, and methodology development; 11) Account for the project planning process and provide insight to new and emerging best practices and their potential business benefits; 12) Formulation and implementation of strategic plans.

Minimum Experience: This position requires a minimum of thirty (30) years of direct business / analytical experience, of which at least twenty (20) must be specialized. Specialized experience includes demonstrated experience in areas specifically relevant to the order's tasks. Must have served as a team leader in directly related business/analytical areas. Advanced degrees may be substituted for direct experience using a year-to-year equivalence.

Minimum Education: Master's Degree or one year's additional experience for every year of degree deficiency.

Senior Executive Management Consultant III

Functional Responsibility: 1) Provide consulting to agency heads, directors, and senior managers on implementation of agency wide quality and process improvement initiatives; 2) Design, organize, lead, and conduct executive level workshops, seminars, training sessions, and facilitation; 3) Tailor quality improvement workshops and courses for an agency and its specific needs; 4) Design, organize, lead, and conduct benchmarking and surveys for an organization; 5) Facilitate process improvement efforts requiring a mastery of technical expertise in scientific/technical disciplines or area; 6) Manage a team of senior consultant and analysts supporting an agency's process improvement and quality training efforts; 7) Give lectures, speeches or write original articles or documents relating to quality implementation or technical enhancements to process improvement and customer service; 8) Apply current disciplines and methodologies to the planning analysis, evaluation, and implementation of projects; 9) Establish a strong working relationship with clients; 10) Contribute to the growth and vitality of the practice in various roles such as collateral development, recruiting, and methodology development; 11) Account for the project planning process and provide insight to new and emerging best practices and their potential business benefits; 12) Formulation and implementation of strategic plans.

Minimum Experience: This position requires a minimum of twenty-five (25) years of direct business / analytical experience, of which at least eighteen (18) must be specialized. Specialized experience includes demonstrated experience in areas specifically relevant to the order's tasks. Must have served as a team leader in directly related business/analytical areas. Advanced degrees may be substituted for direct experience using a year-to-year equivalence.

Minimum Education: Master's Degree or one year's additional experience for every year of degree deficiency.

Senior Executive Management Consultant II

Functional Responsibility: 1) Provide consulting to agency heads, directors, and senior managers on implementation of agency wide quality and process improvement initiatives.; 2) Design, organize, lead, and conduct executive level workshops, seminars, training sessions, and facilitation.; 3) Tailor quality improvement workshops and courses for an agency and its specific needs.; 4) Design, organize, lead, and conduct benchmarking and surveys for an organization.; 5) Facilitate process improvement efforts requiring a mastery of technical expertise in scientific/technical disciplines or area.; 6) Manage a team of senior consultant and analysts supporting an agency's process improvement and quality training efforts.; 7) Give lectures, speeches or write original articles or documents relating to quality implementation or technical enhancements to process improvement and customer service.; 8) Apply current disciplines and methodologies to the planning analysis, evaluation, and implementation of projects.; 9) Establish a strong working relationship with clients.; 10) Contribute to the growth and vitality of the practice in various roles such as collateral development, recruiting, and methodology development.; 11) Account for the project planning process and provide insight to new and emerging best practices and their potential business benefits.; 12) Formulation and implementation of strategic plans.

Minimum Experience: This position requires a minimum of twenty (20) years of direct business / analytical experience, of which at least fifteen (15) must be specialized. Specialized experience includes demonstrated experience in areas specifically relevant to the order's tasks. Must have served as a team leader in directly related business/analytical areas. Advanced degrees may be substituted for direct experience using a year-to-year equivalence.

Minimum Education: Master's Degree or one year's additional experience for every year of degree deficiency.

Senior Executive Management Consultant I

Functional Responsibility: 1) Provide consulting to agency heads, directors, and senior managers on implementation of agency wide quality and process improvement initiatives.; 2) Design, organize, lead, and conduct executive level workshops, seminars, training sessions, and facilitation.; 3) Tailor quality improvement workshops and courses for an agency and its specific needs.; 4) Design, organize, lead, and conduct benchmarking and surveys for an organization.; 5) Facilitate process improvement efforts requiring a mastery of technical expertise in scientific/technical disciplines or area.; 6) Manage a team of senior consultant and analysts supporting an agency's process improvement and quality training efforts.; 7) Give lectures, speeches or write original articles or documents relating to quality implementation or technical enhancements to process improvement and customer service.; 8) Apply current disciplines and methodologies to the planning analysis, evaluation, and implementation of projects.; 9) Establish a strong working relationship with clients.; 10) Contribute to the growth and vitality of the practice in various roles such as collateral development, recruiting, and methodology development.; 11) Account for the project planning process and provide insight to new and emerging best practices and their potential business benefits.

Minimum Experience: This position requires a minimum of fifteen (15) years of direct business / analytical experience, of which at least twelve (12) must be specialized. Specialized experience includes demonstrated experience in areas specifically relevant to the order's tasks. Must have served as a team leader in directly related business / analytical areas. Advanced degrees may be substituted for direct experience using a year-to-year equivalence.

Minimum Education: Master's Degree or one year's additional experience for every year of degree deficiency.

Management Consultant Series

Principal Management Consultant

Functional Responsibility: This position will provide consulting services to directors and senior managers of the client in the following areas: 1) Develop, lead and conduct quality workshops, seminars, training sessions, and facilitation relating to improvement of efficiencies of processes; 2) It will tailor quality improvement workshops and courses for the client and its specific needs; 3) It will lead and conduct benchmarking surveys; 4) It will facilitate process improvement efforts requiring a sufficient level of technical expertise needed to support the process; 5) It will manage a team of junior and senior consultants and analysts supporting the client process improvement and quality training efforts; 6) It will establish technical approaches and standards in collaboration with the client; 7) It will generate papers and documents as needed for the client; 8) It will establish a strong working relationship with clients.

Minimum Experience: This position requires at least twelve (12) years of directly related experience eight (8) of which must be specialized. The specialized experience would include demonstrated experience in areas relevant to the order's tasks. The individual in the position must have team leader experience in a directly related area.

Minimum Education: Master's degree in a related field. Advanced degrees may substitute for experience year for year.

Senior Management Consultant

Functional Responsibility: This position will provide consulting services to directors and senior managers of the client in the following areas: 1) It will design, organize, lead and conduct executive level workshops, seminars, training sessions and facilitation in support of the client; 2) It will tailor quality improvement courses and workshops for the client and its specific needs; 3) It will design, organize, lead and conduct benchmarking and surveys for an organization; 4) It will facilitate process improvement efforts requiring a mastery of technical expertise in scientific/technical disciplines or area; 5) It will manage a team of senior consultants and analysts supporting the client's process improvement and quality training efforts; 6) It will also give lectures, speeches or write original articles or documents relating to quality implementation or technical enhancements to process improvement and customer service on behalf of the client..

Minimum Experience: This position requires at least twelve (12) years of directly related experience eight (8) of which must be specialized. The specialized experience would include demonstrated experience in areas relevant to the order's tasks. The individual in the position must have team leader experience in a directly related area.

Minimum Education: Master's degree in a related field. Advanced degrees may substitute for experience year for year.

Management Consultant

Functional Responsibility: This position will provide consulting services to managers of the client in the following areas: 1) It will design, organize, lead and conduct workshops, seminars, training sessions and facilitation in support of the client; 2) It will tailor quality improvement courses and workshops for the client and its specific needs; 3) It will design, organize, lead and conduct benchmarking and surveys for an organization; 4) It will directly interface with other client financial personnel who require assistance from time to time; 5) It will facilitate process improvement efforts requiring a mastery of technical expertise in scientific/technical disciplines or area; 6) It will manage a team of consultants and analysts supporting the client's process improvement and quality training efforts; 7) It will also give lectures,

speeches or write original articles or documents relating to quality implementation or technical enhancements to process improvement and customer service on behalf of the client.

Minimum Experience: This position requires at least ten (10) years of directly related experience six (6) of which must be specialized. The specialized experience would include demonstrated experience in areas relevant to the order's tasks. The individual in the position must have team leader experience in a directly related area.

Minimum Education: Master's degree in a related field. Advanced degrees may substitute for experience year for year.

Associate Management Consultant

Functional Responsibility: This position will provide consulting services to managers of the client in the following areas: 1) It will develop, lead and conduct quality workshops, seminars, training sessions and facilitation in support of the client; 2) It will tailor quality improvement courses and workshops for the client and its specific needs; 3) It will lead and conduct benchmarking and surveys for an organization; 4) It will facilitate process improvement efforts requiring a mastery of technical subject matter and experience in specific programs and processes; 6) It will manage a team of consultants and analysts supporting the client's process improvement and quality training efforts; 7) It will also serve as a project manager in support of the client's program; 8) It will generate white papers and documents as needed for client management.

Minimum Experience: This position requires at least eleven (11) years of directly related experience seven (7) of which must be specialized. The specialized experience would include demonstrated experience in areas relevant to the order's tasks. The individual in the position must have team leader experience in a directly related area.

Minimum Education: Bachelor's degree in a related field. Advanced degrees may substitute for experience year for year.

Subject Matter Expert (SME) Series

Subject Matter Expert (SME) V

Functional Responsibility: 1) Provide consulting to directors and senior managers on implementation of agency wide quality and process improvement initiatives.; 2) Design, organize, lead, and conduct executive-level workshops, seminars, training sessions, and facilitation.; 3) Tailor quality improvement workshops and courses for an agency and its specific needs.; 4) Design, organize, lead, and conduct benchmarking and surveys for an organization.; 5) Facilitate process improvement efforts requiring a mastery of technical subject matter and experience in specific programs and processes.; 6) Manage a team of senior consultant and analysts supporting an agency's process improvement and quality training efforts.; 7) Apply current disciplines and methodologies to the planning; analysis, evaluation, and implementation of projects.; 8) Formulate performance measurement strategies and plans based on business needs and directions.; 9) Establish a strong working relationship with clients.; 10) Contribute to the growth and vitality of the practice in various roles such as collateral development, recruiting, and methodology development.; 11) Account for the project planning process and provide insight to new and emerging best practices and their potential business benefits.

Minimum Experience: This position requires a minimum of fourteen (14) years of direct business / analytical experience, of which at least eleven (11) must be specialized. Specialized experience includes demonstrated experience in areas specifically relevant to the order's tasks. Must have served as a team

leader in directly related business / analytical areas. Advanced degrees may be substituted for direct experience using a year-to-year equivalence.

Minimum Education: Master's Degree or one year's additional experience for every year of degree deficiency.

Subject Matter Expert (SME) IV

Functional Responsibility: 1) Provide consulting to directors and senior managers on implementation of agency wide quality and process improvement initiatives.; 2) Design, organize, lead, and conduct workshops, seminars, training sessions, and facilitation.; 3) Tailor quality improvement workshops and courses for an agency and its specific needs.; 4) Lead and conduct benchmarking and surveys for an organization.; 5) Facilitate process improvement efforts requiring a mastery of technical subject matter and experience in specific programs and processes.; 6) Manage a team of consultants and analysts supporting an agency's process improvement and quality training efforts.; 7) Apply current disciplines and methodologies to the planning analysis, evaluation, and implementation of projects.; 8) Establish technical approaches and standards.; 9) Formulate performance measurement strategies and plans based on business needs and directions.; 10) Establish a strong working relationship with clients.; 11) Contribute to the growth and vitality of the practice in various roles such as collateral development, recruiting, and methodology development.

Minimum Experience: This position requires a minimum of thirteen (13) years of direct business / analytical experience, of which at least ten (10) must be specialized. Specialized experience includes demonstrated experience in areas specifically relevant to the order's tasks. Required service as a team leader in directly related business/analytical areas. Advanced degrees may be substituted for direct experience using a year-to-year equivalence.

Minimum Education: Master's Degree or one year's additional experience for every year of degree deficiency.

Subject Matter Expert (SME) III

Functional Responsibility: 1) Provide consulting to managers on implementation of agency wide quality and process improvement initiatives.; 2) Design, organize, lead, and conduct workshops, seminars, training sessions, and facilitation.; 3) Tailor quality improvement workshops and courses for an agency and its specific needs.; 4) Lead and conduct benchmarking and surveys for an organization.; 5) Facilitate process improvement efforts requiring a mastery of technical subject matter and experience in specific programs and processes.; 6) Manage a team of consultants and analysts supporting an agency's process improvement and quality training efforts.; 7) Apply current disciplines and methodologies to the planning analysis, evaluation, and implementation of projects.; 8) Establish technical approaches and standards.; 9) Establish a strong working relationship with clients.; 10) Contribute to the growth and vitality of the practice in various roles such as collateral development, recruiting, and methodology development.

Minimum Experience: This position requires a minimum of thirteen (13) years of direct business / analytical experience, of which at least nine (9) must be specialized. Specialized experience includes demonstrated experience in areas specifically relevant to the order's tasks. Must have served as a team leader in directly related business/analytical areas. Advanced degrees may be substituted for direct experience using a year-to-year equivalence.

Minimum Education: Master's Degree or one year's additional experience for every year of degree deficiency.

Subject Matter Expert (SME) II

Functional Responsibility: Responsible for providing expert guidance and insight into specific technology application or technical area where a specific subject matter expertise is necessary. Provides technical knowledge and analysis of specialized applications and operational environments, or high-level functional systems analysis, design, integration, or implementation advice that requires extensive knowledge of the subject matter. Applies principles, methods and knowledge of the functional area of expertise to specific task order requirements. Develops and recommends creative and innovative solutions to customer's problems.

Minimum Experience: Seven (7) years of experience.

Minimum Education: Bachelor's degree (or equivalent) in a field related to the delivery/task order. Professional certification in areas as required by the delivery/task order. Individual must have a full working knowledge of the specified field. Must be an acknowledged expert in the specified field and possess expert knowledge of that field.

Subject Matter Expert (SME) I

Functional Responsibility: Responsible for providing expert guidance and insight into specific technology application or technical area where a specific subject matter expertise is necessary. Provides technical knowledge and analysis of specialized applications and operational environments, or high-level functional systems analysis, design, integration, or implementation advice that requires extensive knowledge of the subject matter. Applies principles, methods and knowledge of the functional area of expertise to specific task order requirements. Develops and recommends creative and innovative solutions to customer's problems.

Minimum Experience: Five (5) years of experience.

Minimum Education: Bachelor's degree (or equivalent) in a field related to the delivery/task order. Professional certification in areas as required by the delivery/task order. Individual must have a full working knowledge of the specified field. Must be an acknowledged expert in the specified field and possess expert knowledge of that field.

Program Manager Series

Senior Program Manager

Functional Responsibility: Plans, organizes, directs, and tracks all aspects of the project, including technology, schedule, cost, and customer satisfaction. Interfaces with task and functional leaders, subcontractors, and support personnel. Provides pro-active leadership and direction of personnel performing complex technical tasks. Plans, implements and maintains project organization structure, and selects and recruits team members. Evaluates effectiveness of project organization, and make changes when needed. Interacts frequently with senior management and customers. Assesses performance of subordinates, and coaches them as needed. Directs personnel training, mentoring, and assigns increased responsibilities as appropriate.

Minimum Experience: Ten (10) years of experience.

Minimum Education: Bachelor's degree (or equivalent) in Business Administration, Management, Finance, Accounting, Information Systems or other related scientific or technical discipline related to the delivery/task order. Professional certification in areas as required by the delivery/task order. Experienced

in leading, managing, and administering program efforts, as well as serving as the primary interface and point of contact with client managers and representatives on technical and program issues.

Mid-Level Program Manager

Functional Responsibility: Plans, organizes, directs, and tracks all aspects of the project, including technology, schedule, cost, and customer satisfaction. Interfaces with task and functional leaders, subcontractors, and support personnel. Provides pro-active leadership and direction of personnel performing complex technical tasks. Plans, implements and maintains project organization structure, and selects and recruits team members. Evaluates effectiveness of project organization, and make changes when needed. Interacts frequently with senior management and customers. Assesses performance of subordinates, and coaches them as needed. Directs personnel training, mentoring, and assigns increased responsibilities as appropriate.

Minimum Experience: Eight (8) years of experience.

Minimum Education: Bachelor's degree (or equivalent) in Business Administration, Management, Finance, Accounting, Information Systems or other related scientific or technical discipline related to the delivery/task order. Professional certification in areas as required by the delivery/task order. Experienced in leading, managing, and administering program efforts, as well as serving as the primary interface and point of contact with client managers and representatives on technical and program issues.

Project Manager Series

Senior Project Manager

Functional Responsibility: Responsible for managing many tasks or functions of a project. Performs board range of tasks assigned by the Program Manager. Manages technical, cost and schedule of the assigned tasks or functions. Communicates with task leaders and support personnel. Interfaces frequently with customer. Interfaces with client and program management on analytic and technical requirements. Ensures adequacy, accuracy, and quality of relevant contract deliverables. Represents organization at meetings, seminars, and other professional gatherings. Prepares material for presentations or discussions relative to progress of the program.

Minimum Experience: Seven (7) years of experience.

Minimum Education: Bachelor's degree (or equivalent) in Business Administration, Management, Finance, Accounting, Information Systems or other related scientific or technical discipline related to the delivery/task order. Professional certification in areas as required by the delivery/task order. Possesses experience in the aspects of project planning, directing, monitoring, and reporting.

Mid-Level Project Manager

Functional Responsibility: Responsible for managing many tasks or functions of a project. Performs board range of tasks assigned by the Program Manager. Manages technical, cost and schedule of the assigned tasks or functions. Communicates with task leaders and support personnel. Interfaces frequently with customer. Interfaces with client and program management on analytic and technical requirements. Ensures adequacy, accuracy, and quality of relevant contract deliverables. Represents organization at meetings, seminars, and other professional gatherings. Prepares material for presentations or discussions relative to progress of the program.

Minimum Experience: Five (5) years of experience.

Minimum Education: Bachelor's degree (or equivalent) in Business Administration, Management, Finance, Accounting, Information Systems or other related scientific or technical discipline related to the delivery/task order. Professional certification in areas as required by the delivery/task order. Possesses experience in the aspects of project planning, directing, monitoring, and reporting.

Associate Project Manager

Functional Responsibility: Responsible for managing many tasks or functions of a project. Performs board range of tasks assigned by the Program Manager. Manages technical, cost and schedule of the assigned tasks or functions. Communicates with task leaders and support personnel. Interfaces frequently with customer. Interfaces with client and program management on analytic and technical requirements. Ensures adequacy, accuracy, and quality of relevant contract deliverables. Represents organization at meetings, seminars, and other professional gatherings. Prepares material for presentations or discussions relative to progress of the program.

Minimum Experience: Three (3) years of experience.

Minimum Education: Bachelor's degree (or equivalent) in Business Administration, Management, Finance, Accounting, Information Systems or other related scientific or technical discipline related to the delivery/task order. Professional certification in areas as required by the delivery/task order. Possesses experience in the aspects of project planning, directing, monitoring, and reporting.

Project Analyst Series

Senior Project Analyst

Functional Responsibility: Assists customer in the planning, coordinating and implementation of

1) This position will provide consulting services to the client on implementation of an organization's quality and process improvement initiatives; 2) It will provide feedback on system security documentation; 3) It will also participate in weekly meetings with the client; 4) It may be used as a general information technology resource for the contract; 5) It may present quality workshops, seminars and training; 6) It may also conduct and assist with benchmarking and surveys for the client organization; 7) It will facilitate process improvement efforts requiring a sufficient level of technical expertise needed to support the process; 8) It may lead a team of junior consultants and analysts supporting the client's process improvement and quality training efforts.

Minimum Experience: Five (5) years of experience or equivalent

Minimum Education: Bachelor's degree in related information technology field or engineering field can substitute for one year of experience. Advanced degrees may substitute for direct experience on a year for year basis.

Project Analyst

Functional Responsibility: 1) This position will provide consulting services to the client on implementation of an organization's quality and process improvement initiatives; 2) It will present quality workshops, seminars and training; 3) It will conduct and assist with benchmarking and surveys for the client organization; 4) It will be involved in programming and development of a system / program; 5) It will facilitate process improvement efforts requiring a sufficient level of technical expertise needed to support the process; 6) It will lead a team of junior consultants and analysts supporting the client's process improvement and quality training efforts.

Minimum Experience: Three (3) years of experience or equivalent

Minimum Education: Bachelor's degree in related information technology field or engineering field can substitute for one year of experience. Advanced degrees may substitute for direct experience on a year for year basis.

Associate Project Analyst

Functional Responsibility: 1) This position will work under guidance from a more senior Program Analyst and with all levels of personnel to understand the functions and needs of the organization; 2) It will provide oversight, administration, and management assistance to the client to include providing basic project and program management support in tracking project and program status, data integration issues, financial matters, and ensuring compliance with client guidelines and requirements; 3) Includes analyzing and tracking project costs, budgets, schedules and deliverables, and conducting research into specific areas; 4) Provide review and support of the annual work package planning and execution process to ensure consistency and timely integration into project models; 5) Coordinate, integrate and monitor programmatic baseline and funding changes throughout the Fiscal Year(s); 6) Participate in monthly program progress reviews and other program related meetings with the client; 7) Participate in design and implementation enhancements for tracking and management tools used by the client, including requirements gathering, system testing, and communication of new release functionality to the end users; 8) Provides direct support to the programming team on an as required basis; 9) Creates and maintains master files/schedules related to program history, execution and status for the life of the program.

Minimum Experience: One (1) year of experience or equivalent number of years of experience working in support of mission related programs / projects. Position may require the ability to pass and maintain a Security Clearance.

Minimum Education: Bachelor's degree in related field. Advanced degrees may substitute for direct experience on a year for year basis.

Analyst Series

Senior Analyst

Functional Responsibility: Assists customer in the planning, coordinating and implementation of systems. Conducts analytical investigations and develops analysis methods and techniques. Provides analysis, evaluation and recommendations for client-specific information systems. Consults with clients, analyzes data and advises and/or recommends innovative solutions. Makes recommendations for improved efficiency. Interprets information and informally arbitrates between system users when conflicts exist. Prepares material for presentations or discussions relative to the organization's information systems.

Minimum Experience: Seven (7) years of experience.

Minimum Education: Bachelor's degree (or equivalent) in related scientific or technical discipline related to the delivery/task order. Professional certification in areas as required by the delivery/task order. Requires knowledge of conceptualizing and developing solutions, applying analytical methods, and developing test and evaluation methods.

Mid-Level Analyst

Functional Responsibility: Assists customer in the planning, coordinating and implementation of systems. Conducts analytical investigations and develops analysis methods and techniques. Provides analysis, evaluation and recommendations for client-specific information systems. Consults with clients,

analyzes data and advises and/or recommends innovative solutions. Makes recommendations for improved efficiency. Interprets information and informally arbitrates between system users when conflicts exist. Prepares material for presentations or discussions relative to the organization's information systems.

Minimum Experience: Four (4) years of experience.

Minimum Education: Bachelor's degree (or equivalent) in related scientific or technical discipline related to the delivery/task order. Professional certification in areas as required by the delivery/task order. Requires knowledge of conceptualizing and developing solutions, applying analytical methods, and developing test and evaluation methods.

Associate Analyst

Functional Responsibility: Assists customer in the planning, coordinating and implementation of systems. Conducts analytical investigations and develops analysis methods and techniques. Provides analysis, evaluation and recommendations for client-specific information systems. Consults with clients, analyzes data and advises and/or recommends innovative solutions. Makes recommendations for improved efficiency. Interprets information and informally arbitrates between system users when conflicts exist. Prepares material for presentations or discussions relative to the organization's information systems.

Minimum Experience: One (1) year of experience.

Minimum Education: Bachelor's degree (or equivalent) in related scientific or technical discipline related to the delivery/task order. Professional certification in areas as required by the delivery/task order. Requires knowledge of conceptualizing and developing solutions, applying analytical methods, and developing test and evaluation methods.

Software Engineer Series

Senior Software Engineer

Functional Responsibility: Provides analysis, design, programming, and modification of computer programs. Provides complete code writing, testing and debugging of software applications. Provides interface, as appropriate, to existing systems, including legacy systems, to gather/provide needed information and data. Provides forms, procedures, and other documentation needed for installation and maintenance. Manages or assists with the implementation and roll-out of solutions. Responsible for troubleshooting a broad range of technical issues.

Minimum Experience: Seven (7) years of experience.

Minimum Education: Bachelor's degree (or equivalent) in a discipline area of computer science or information technology. Professional certification in areas as required by the delivery/task order. Individual must be highly skilled in the programming language specified. Must be familiar with structured programming techniques and current development tools.

Mid-Level Software Engineer

Functional Responsibility: Provides analysis, design, programming, and modification of computer programs. Provides complete code writing, testing and debugging of software applications. Provides interface, as appropriate, to existing systems, including legacy systems, to gather/provide needed information and data. Provides forms, procedures, and other documentation needed for installation and

maintenance. Manages or assists with the implementation and roll-out of solutions. Responsible for troubleshooting a broad range of technical issues.

Minimum Experience: Four (4) years of experience.

Minimum Education: Bachelor's degree (or equivalent) in a discipline area of computer science or information technology. Professional certification in areas as required by the delivery/task order. Individual must be highly skilled in the programming language specified. Must be familiar with structured programming techniques and current development tools.

Associate Software Engineer

Functional Responsibility: Provides analysis, design, programming, and modification of computer programs. Provides complete code writing, testing and debugging of software applications. Provides interface, as appropriate, to existing systems, including legacy systems, to gather/provide needed information and data. Provides forms, procedures, and other documentation needed for installation and maintenance. Manages or assists with the implementation and roll-out of solutions. Responsible for troubleshooting a broad range of technical issues.

Minimum Experience: One (1) year of experience.

Minimum Education: Bachelor's degree (or equivalent) in a discipline area of computer science or information technology. Professional certification in areas as required by the delivery/task order. Individual must be highly skilled in the programming language specified. Must be familiar with structured programming techniques and current development tools.

Systems Engineer Series

Senior Systems Engineer

Functional Responsibility: Performs software engineering assignments relative to the modification and/or development of software systems. Reviews and evaluates proposed system interoperability from both data exchange and communications support capabilities. Formulates and develops systems or subsystems architecture, requirements, and design documents. Performs software algorithm development, design, coding, and documentation work of systems. Evaluates software activities so as to ensure compliance with software engineering standards.

Minimum Experience: Seven (7) years of experience.

Minimum Education: Bachelor's degree (or equivalent) in a discipline area of computer science or information technology. Professional certification in areas as required by the delivery/task order. Individual must be highly skilled in the programming language specified. Must be familiar with structured programming techniques and current development tools.

Mid-Level Systems Engineer

Functional Responsibility: Performs software engineering assignments relative to the modification and/or development of software systems. Reviews and evaluates proposed system interoperability from both data exchange and communications support capabilities. Formulates and develops systems or subsystems architecture, requirements, and design documents. Performs software algorithm development, design, coding, and documentation work of systems. Evaluates software activities so as to ensure compliance with software engineering standards.

Minimum Experience: Four (4) years of experience.

Minimum Education: Bachelor's degree (or equivalent) in a discipline area of computer science or information technology. Professional certification in areas as required by the delivery/task order. Individual must be highly skilled in the programming language specified. Must be familiar with structured programming techniques and current development tools.

Associate Systems Engineer

Functional Responsibility: Performs software engineering assignments relative to the modification and/or development of software systems. Reviews and evaluates proposed system interoperability from both data exchange and communications support capabilities. Formulates and develops systems or subsystems architecture, requirements, and design documents. Performs software algorithm development, design, coding, and documentation work of systems. Evaluates software activities so as to ensure compliance with software engineering standards.

Minimum Experience: One (1) year of experience.

Minimum Education: Bachelor's degree (or equivalent) in a discipline area of computer science or information technology. Professional certification in areas as required by the delivery/task order. Individual must be highly skilled in the programming language specified. Must be familiar with structured programming techniques and current development tools.

Application Engineer Series

Mid-Level Application Engineer

Functional Responsibility: Coordinates and provides administration, planning and development of computerized databases. Works independently or as part of a team, to execute various database projects. Work may involve the development and maintenance of database software, as well as problem resolution. Assists in administering database organizations, standards, controls, procedures, and current, complete documentation. Maintains databases with respect to access methods, access time, batch processes, device allocation, validation checks, periodic back-ups, organization, protection and security, documentation, dictionaries, statistical methods and integration of systems.

Minimum Experience: Four (4) years of experience.

Minimum Education: Bachelor's degree (or equivalent) in a discipline area of computer science or information technology. Professional certification in areas as required by the delivery/task order. Individual must be highly skilled in the programming language specified. Must be familiar with structured programming techniques and current development tools.

Associate Application Engineer

Functional Responsibility: Coordinates and provides administration, planning and development of computerized databases. Works independently or as part of a team, to execute various database projects. Work may involve the development and maintenance of database software, as well as problem resolution. Assists in administering database organizations, standards, controls, procedures, and current, complete documentation. Maintains databases with respect to access methods, access time, batch processes, device allocation, validation checks, periodic back-ups, organization, protection and security, documentation, dictionaries, statistical methods and integration of systems.

Minimum Experience: One (1) years of experience.

Minimum Education: Bachelor's degree (or equivalent) in a discipline area of computer science or information technology. Professional certification in areas as required by the delivery/task order. Individual must be highly skilled in the programming language specified. Must be familiar with structured programming techniques and current development tools.

Technician Series

Mid-Level Technician

Functional Responsibility: Provides general technical support for engineering tasks. Support functions may include: various logistics support functions and automated support systems involving maintenance planning, personnel planning, training, support equipment, test equipment, technical and logistics data, facilities support, and supply support; assisting in design, development and evaluation of experimental apparatus, equipment, experimental facilities and instrumentation systems; repairs, rebuilds or overhauls major assemblies of machines or automobiles; and other general engineering support functions.

Minimum Experience: Four (4) years of experience.

Minimum Education: Associate's Degree (or equivalent) in Business Administration, Management, Finance, Accounting, Information Systems or other related scientific or technical discipline related to the delivery/task order. Professional certification in areas as required by the delivery/task order.

Associate Technician

Functional Responsibility: Provides general technical support for engineering tasks. Support functions may include: various logistics support functions and automated support systems involving maintenance planning, personnel planning, training, support equipment, test equipment, technical and logistics data, facilities support, and supply support; assisting in design, development and evaluation of experimental apparatus, equipment, experimental facilities and instrumentation systems; repairs, rebuilds or overhauls major assemblies of machines or automobiles; and other general engineering support functions.

Minimum Experience: One (1) years of experience.

Minimum Education: Associate's Degree (or equivalent) in Business Administration, Management, Finance, Accounting, Information Systems or other related scientific or technical discipline related to the delivery/task order. Professional certification in areas as required by the delivery/task order.

Support Services Specialist Series

Support Services Specialist

Functional Responsibility: 1) This position advises, manages and mentors personnel assigned to technical documentation function; 2) It Interfaces with client engineers and technical professionals in the writing, editing and publication of various types of documents (e.g., test plans, test reports, survey reports); 3) It oversees in-house production flow of technical publications in support of the client; 4) It tracks and monitors flow of all documents from inception to distribution of final copies; 5) Identifies and corrects problem areas as they arise; 6) It provides final quality assurance check for all document deliverables; 7) It utilizes appropriate computer software for document production; 8) It investigates and implements best ways to produce documentation electronically; 9) The incumbent in this position provides senior-level technical writing/editing support; 10) It also directs the classification, indexing, cataloging and storage of books, periodicals, papers, microfilms, classified reports and documents stored on various media including electronic.

Minimum Experience: Five (5) years of job related experience or equivalent. Excellent written communication skills; working knowledge of word-processing and integrated software applications; strong organizational skills and ability to perform detail-oriented work are required. Position may require travel. Position may require the ability to pass and maintain a security clearance.

Minimum Education: Bachelor's degree in related field. Advanced degrees may substitute for direct experience on a year for year basis.

Education Equivalency / Substitution Methodology

Bachelor's Equivalency / Acceptable Substitution:
• A.A. and 3 years additional work experience in the specified field in the delivery/task order.
• No degree and 6 years additional work experience in the specified field in the delivery/task order.
Master's Equivalency / Acceptable Substitution:
• Bachelor's degree and 3 years additional work experience in the specified field in the delivery/task order.
• A.A. and 6 years additional work experience in the specified field in the delivery/task order.
• No degree and 9 years additional work experience in the specified field in the delivery/task order.
Ph.D. Equivalency / Acceptable Substitution:
• Bachelor's degree and 10 years additional work experience in the specified field in the delivery/task order.
• Master's degree and 5 years additional work experience in the specified field in the delivery/task order.

SIN 132-51 Terms and Conditions

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51) AND IDENTITY ACCESS MANAGEMENT PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-60F)

The phrase, "Information Technology (IT) Professional Services/Identity Access Management (IAM) Professional Services" in the following paragraphs may need to be revised in order to be consistent with the Offeror's proposal; e.g., if only IT Professional Services are offered, all references to IAM Services should be deleted.

******NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS □ COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I □ OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

9. INDEPENDENT CONTRACTOR

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal

Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Numbers 132-51 IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science